



TIME OFF DURING SCHOOL TIME

Children should not have time off from school unless they are ill.

All absences must be for a genuine reason and only the Headteacher can authorise an absence. Parent illness, going shopping, visiting family, not wanting to go to school, alleged bullying (please speak immediately to school to resolve the issue) are not acceptable reasons to be absent; an absence for any of these reasons will not be authorised. If your child arrives after the registers have closed this is also recorded as an unauthorised absence, so it is extremely important to get your child to school on time.

If your child is to be absent from school, please log the absence on ParentMail, or contact the office on the first day of absence before 8.30am.

Doctors and dental appointments, wherever possible, should be made for outside school hours.

Term time holidays and extended leave of absence are not authorised unless they meet the LA criteria for 'exceptional circumstances'.

If parents are considering taking their child/ren out of school for a holiday or a trip abroad, they must apply to the Headteacher for permission. We positively discourage children being taken out of school and would ask that you to consider it very carefully, and keep the absence to an absolute minimum. Your child pays a high price for your term time holiday - every school day counts. All schools are required to operate a formal process of application and contract.

FACTS:

It is NOT true that pupils can catch up. Research shows that by missing lessons, pupils soon fall behind, every school day counts.

It is NOT true that lessons pupils miss are repeated at a later date, every school day counts.

It is NOT true that missing school does not matter for younger children, it does matter, every school day counts.

Frequent absences, or an extended holiday absence, can add up to a considerable amount of lost learning and can seriously disadvantage your child, every school day counts.

REMEMBER: EVERY SCHOOL DAY COUNTS!